

## **Details**

### Personal Details

- Name: Jaun-Noel Venter
- Date of Birth: 17/03/1985
- I.D Number: On Request
- Driver's License: Yes, code 8
- Criminal Record: None
- Credit Record: Clear (No objections to a check)
- Smoker: Non Smoker
- Dependents: 2
- Language: English
- Contact: 081 2682570
- E-mail: info@jaunv.co.za
- Psira Number : Grade E No1313069
- N5/N6 in light current Electronics at Western Province Technicon

## **Motivation**

I am hardworking and a perfectionist with a never say no attitude. I am the type of person who has a lot of logic and understanding of various fields, which is primarily due to my extensive research. I am also a problem solver as I am able to source products and people, managing and training them and often stepping in myself to get things done. I am used to working under pressure and deadlines. I have experience in dealing with a range of diverse clients, from high profile individuals to well-known local and International businesses. I have overseen the design and management of installations of various technological systems. I have also followed through with managing the teams that maintain these various systems. I am also a very enthusiastic hobbyist technology developer and web designer.

## **Work Experience**

### **Vizual Multi Service group.**

- Position Held: Technical Manager and sales support
- Period: Feb 2020 – Present
  - Expense reports
  - Technician scheduling
  - Sub-contractor handling
  - Quotation compiling
  - System designing and solution planning
  - Control room management
  - Entire client communications
  - Stock management
  - Client costing and technical presentations

### **Forward Solutions**

- Position Held: Director
- Period: Feb 2018 – Feb 2020
  - Duties are all as the below at my previous employment as managing the department. With the addition of the below
  - Billing and invoicing
  - Bank balancing
  - Expense reports
  - Payment of staff and sub-contractors
  - And more admin related duties.
  - Entire client communications.

### **Securitas Technology (formerly Rentsec Equipment)**

- Position Held: Technical Manager / Sales Support / Branch Manager
- Period: Feb 2007 – Feb 2018
  - Duties as follows Technical services management: Day to day management of the maintenance teams, planning, training, HR Issues. As well as overall cost recovery and profitability of the department.
  - System design, quotation compiling and presenting: Designing layouts and costings for Access control, CCTV and Offsite monitoring systems.
  - Contract handling/negotiations: Tendering processes, SLA agreements, Maintenance agreements, Hand overs and management of contracts to ensure current service levels are in line with the site specific contracts.
  - Stock procurement and management: Storeroom management and ordering for maintenance and project teams.
  - Project management: Overseeing the contractors and staff are following best Practice. Ensuring deadlines are met, client briefing sessions and Health and safety file keeping.
  - General day to day running of the department and Reporting of the department to Directors.
  - Member of the company's technology steering committee in future technologies and testing.
  - Client costing and technical presentations

## **Bidvest Protea coin (formerly bidrisk Provicom)**

- Position Held: Technician
- Period: March 2003 - October 2006
- Duties: Installations and maintenance of: CCTV systems, building management Systems, access control, automated gates, booms and turnstiles

## **References**

- Forward solutions-Reason for dissolving of business I had a family member in palliative care and was unable to focus 100% on the business.
- Securitas Technology. Reason for Leaving was due to resignation and possible immigration opportunities

Contact: Brendin Van Der Poll

Designation: Cape Town Technology Branch Manager Cell: 0825638415

- Provicom Electronics: Unable to provide relevant contact details due to timespan.